



# YULIIA ORLOVSKA

Cleaner, Restaurant/Kitchen worker

☎ +358449293229

✉ lisichka.jul@gmail.com

📍 Helsinki

## EDUCATION

### Master (Management of organizations)

Berdiansk Institute of Entrepreneurship and Business

2007 - 2009

### Management of organizations

Donetsk State Academy of Management

1997 - 2000

## SKILLS & CERTIFICATES

- **Työturvallisuuskortti** (till 08.2027)
- **Driving licence (category B) (Ukrainian)**
- MS Office, email
- Kitchen work + cooking
- Cleaning
- Photography, photo editing, content production
- Copywriting, marketing, advertising

## LANGUAGES

- Ukrainian - native
- Russian - fluent
- English - basic
- Finnish - basic

## ABOUT ME

Communicative, decent, honest, neat, polite, non-confrontational, I am able to work in a team, good tolerance of physical exertion, promptly respond to tasks. I quickly perform my work and I am a quick learner.

## WORK EXPERIENCE

02.2024 - 05.2024

### Iso Group OY

#### Cleaner

Construction cleaning, final cleaning of all the premises of the building

09.2023 - 02.2024

### Isoharja OY

#### Cleaner

Construction and final cleaning of all the premises of the house, waste collection and sorting, washing of the windows, vacuum cleaning

09.2022 - 09.2023

### Benderex Länsi Oy

#### Cleaner

Cleaning apartments before commissioning of the building, cleaning the kindergarten after repairs. Cleaning of the fire station. Taking out construction garbage, cleaning the construction site, the use of cleaning equipment and knowledge of the various means of cleaning.

2010 — 2022

### Editorial office of the newspaper

#### Typesetting operator

Computer layout, typesetting, reception of clients in the office, processing incoming letters. I performed the work of a photographer for the articles and I did photography processing.

2004 — 2006

### Wedding Shop

#### Sales manager

Sale of wedding dresses and accessories, comprehensive customer service in the store salon.

2004

### Taxi company

#### Cab dispatcher

Receiving and processing of orders.

2002 - 2004

### Employment Center

#### Secretary

Record keeping, computer typing of documents, work with computer programs. Organization of meetings.